

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING AGENDA  
April 24, 2013**

**7:00 P.M. - BOARD CONFERENCE ROOM**

**PRESENT: Robert McCann – President; Seth Brandow – Vice President; Rebecca Jessop; Timothy Kuryla; James O. Somerville; Thomas Wilson**

**ABSENT: Kara Mapstone**

**OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Martin Rotz – PK-8 Principal, Michael Pane – Athletic Director; Christopher Puylara – RFA President; Amanda Pundt - RFA Vice President; Susan Fegley – CSEA President; Donna Newcomb; Bernard Wegman; Melanie Shoebridge-Bloom; Participation in Government Students; Denise Girioux**

**1. OPENING AND MINUTES**

**1.1 Call to Order – By Mr. McCann at 7:00 p.m.**

**1.1.1 Pledge of Allegiance**

**PUBLIC COMMENTS**

**1.1.2 Public Comment - \*Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.**

Ms. Girioux presented her views on the upcoming school budget, its impact on property taxes, and that 'people can't pay their taxes'. Also, she felt that there has not been enough public input and community involvement on its creation and discussing additional methods to save dollars.

**APPROVED MINUTES**

**1.2 Resolution to Approve Minutes**

**1.2.1 Resolution to approve the following:**

**1.2.1.1 Minutes of regular Board of Education meeting of March 12, 2013**

**1.2.1.2 Minutes of special Board of Education meeting of March 14, 2013**

**1.2.1.3 Minutes of regular Board of Education meeting of March 26, 2013**

Moved: Mr. Wilson                      Seconded: Mr. Kuryla  
Approved/Defeated: Unanimously

**1.3 Resolutions, Other**

**1.3.1 To act upon the recommendation of the Superintendent to approve the following:**

**1.3.1.1 Approval of the Agenda**

Moved: Mr. Brandow                      Seconded: Mr. Somerville  
Mr. McCann stated that Item 8.1.2 Resolution of the Facilities Committee  
has been added to this Agenda as an Addendum  
Approved: Unanimously

1.4 Announcements and Reports

- 1.4.1 Meet the Candidates and the Budget presentation will be held in the Library at 6:00 p.m. on Tuesday, May 14, 2013
- 1.4.2 The next regular meeting will follow the Budget presentation in the Board Conference Room on May 14, 2013. *Revised and cancelled. The next regular BOE meeting will be on May 28, 2013.*

1.5 Other Items

**2. INTERSCHOOL ACTIVITIES**

2.1 Presentations

**WINTER SPORTS RECOMMENDATIONS**

2.1.1 2013-14 Winter Sports Recommendations – Michael Pane

Mr. Pane reviewed the signups (to date) for Winter sports in Grades 7-12. He also reviewed the RCS Eligibility Policy proposed changes (with input from Coaches and a Staff Committee). Overall, changes are in the area of practice participation while on ineligibility and creation of a ‘warning’ segment for students failing one or two courses and placed on a Warning list. Mr. Pane mentioned that both RCS and SSCS policies will contain the same requirements, and this is a current ‘work in progress’.

**INTERPRETATION OF SKYCOLOR**

2.1.2 Interpretation of Skycolor – Melanie Shoebridge-Bloom

Ms. Shoebridge-Bloom offered a synopsis of her art curriculum from Elementary classes to AP Art History. She stressed individuality, aesthetic values, visual expression, and the development of each student’s inherent creative potential. She shared samples of student art work to include diaramas, pictorial timelines, and other creative mediums that have been analyzed and interpreted by other students through active participation or informed appreciation.

2.1.3 Resolutions

**RFEO GRANT APPLICATIONS**

To act upon the recommendations of the Romulus Foundation for Educational Opportunities (RFEO) Board to approve the following Grant applications:

- 2.1.3.1 RCS Rocket Challenge Team – Martin Rotz/Timothy Wiant @ \$469
- 2.1.3.2 Wireless Auditorium Microphones – Jeffery Felice @ \$5,000
- 2.1.3.3 Museum of the Earth Field Trip – Margo Gustina @ \$385

Moved: Mr. Kuryla    Seconded: Mrs. Jessop  
Approved: Unanimously

2.2 Announcements and Reports

2.2.1 Prom – Geneva Country Club, May 18, 2013, from 6:00 p.m. – 11:00 p.m., including a buffet dinner

2.3 Other Items

3. **REPORTS TO THE BOARD**

3.1 Resolutions

**WFL BOCES BOARD ELECTION/BUDGET**

3.1.1 WFL BOCES Election and Administrative Budget

3.1.1.1 A motion was made by Mr. Brandow and seconded by Mr. McCann that the Board of Education of the Romulus Central School District cast one vote for Thomas Ledbetter to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2013.

3.1.1.2 A motion was made by Mr. McCann and seconded by Mr. Wilson that the Board of Education of the Romulus Central School District cast one vote for Terrie Meyn to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2013.

3.1.1.3 A motion was made by Mrs. Jessop and seconded by Mr. McCann that the Board of Education of the Romulus Central School District cast one vote for Philip Rose to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2013.

3.1.1.4 A motion was made by Mr. McCann and seconded by Mr. Wilson that the Board of Education of the Romulus Central School District, at its April 24, 2013 meeting, approved the 2013-14 tentative administrative Budget (Part 1) of the Wayne- Finger Lakes Board of Cooperative Educational Services in the amount of \$2,921,710.

**NEW POLICY APPROVED**

3.1.2 First reading, or potential adoption, of new Policy #5672 Information Security Breach and Notification

Mr. McCann requested that a ‘second reading’ be waived per RCS Policy #1410 (Policy & Administrative Regulations) and proceed with approval.

Moved: Mr. McCann  
Approved: Unanimously

Seconded: Mr. Kuryla

3.2 Announcements and Reports

3.2.1 President’s Report

Mr. McCann mentioned that the Four County SBA Annual Meeting & Dinner will be held at the Ramada Inn, Geneva, NY, on May 16, 2013. BOE members were reminded to make their reservations through Ms. Keel.

**MERGER STUDY ADVISORY COMMITTEE DISBANDED**

He also mentioned that the Merger Study RCS Advisory Committee will now be disbanded because their charge has been completed. SSCS will be doing likewise.

**GOLD MEDAL AWARD TO RCS FOR NATIONAL AND  
STATE RECOGNITION**

And RCS has, according to the U.S. News Report, been recognized as a Gold Medal school by ranking 58<sup>th</sup> in NY State and 450<sup>th</sup> nationally.

3.2.2 Board Members Forum

3.2.3 Superintendent's Report

3.2.3.1 Merger Study Update

**IN-HOUSE MINI STUDY**

Mrs. Zimar stated that an in-house mini study is in process regarding RCS transportation and special education student numbers, academic current and new elective offerings, and general education student numbers in the core curriculum courses.

**MAC DOUGALL SCHOOL HOUSE TRANSFER**

Also mentioned was the MacDougall School House transfer to RCS which the Trustees of the School House wish to pursue. In order to accomplish this, an attorney will be hired to disband the chartered not-for-profit corporation according to NYS not-for-profit law.

**MEMORIAL DAY WEEKEND EXTENDED**

Additionally, May 24, 2013 will be considered an unused 'snow day' from the 2012-13 allotment of two snow days. Thus, RCS will be closed.

3.3 Other Items

**4. BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Treasurer's Report for February, 2013

4.1.1.2 Student Activities Report for February, 2013

4.1.1.3 Student Activities Report for March, 2013

4.1.1.4 Procure services of Larry Driscoll to review and create, where necessary, Merger Financial Reports at a rate of \$50/hour, plus travel and expenses, not to exceed \$5,000

Moved: Mr. Brandow

Seconded Mr. Somerville

Approved: Unanimously

4.2 Announcements and Reports

4.2.1 Internal Claims Auditor Report for March, 2013

4.2.2 Revenue Status for Accounts "A" General Fund dated 03/01/13 to 03/31/13; Warrant No. 35 for Accounts "A" General Fund dated 03/15/13 in the amount of \$212,453.13; Warrant No. 37 for Accounts "A" General Fund dated 03/29/13 in the amount of \$45,804.28

- 4.2.3 Revenue Status for Accounts "C" Cafeteria dated 03/01/13 to 03/31/13; Warrant No. 17 for Accounts "C" Cafeteria dated 03/15/13 in the amount of \$6,494.61; Warrant No. 18 for Accounts "C" Cafeteria dated 03/29/13 in the amount of \$2,203.56
- 4.2.4 Revenue Status for Accounts "F" Special Aid Fund dated 03/01/13 to 03/31/13; Warrant No. 19 for Accounts "F" Special Aid Fund dated 03/15/13 in the amount of \$24,070.12; Warrant No. 20 for Accounts "F" Special Aid Fund dated 03/29/13 in the amount of \$6,530.10
- 4.2.5 Revenue Status for Accounts "H" Capital Fund dated 03/01/13 to 03/31/13; Warrant No. 13 for Accounts "H" Capital Fund dated 03/15/13 in the amount of \$4,990.00; Warrant No. 14 for Accounts "H" Capital Fund dated 03/29/13 in the amount of \$43,393.71
- 4.2.6 Revenue Status for Accounts "TE" Cash Disbursements dated 03/01/13 to 03/31/13; Warrant No. 4 for Accounts "TE" Cash Disbursements dated 03/15/13 in the amount of \$500.00
- 4.2.7 State Aid deduction of \$16,642 due to an overpayment in Special Education costs from 2005-06

#### 4.3 Other Items

- 4.3.1 State Aid and Budget Update – Robert Boulware  
Mr. Boulware gave a lengthy update to the BOE membership followed by a Q & A session. A result of the report was the property tax levy being set at 1.8%.

### 5. COMMUNICATIONS

#### 5.1 Public Comments

#### 5.2 Resolutions

#### 5.3 Announcements and Reports

#### 5.4 Other Items

- 5.4.1 Correspondence from Martin Rotz
- 5.4.2 Revised Merger Study letter from Linda Mastellar

### 6. PERSONNEL

#### 6.1 Resolutions in Regard to Administrators and Teachers

- 6.1.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:
  - 6.1.1.1 Resignation of Joseph M. Kelly, effective June 30, 2013 for purposes of retirement
  - 6.1.1.2 Resignation of Melinda Schillinger, effective April 25, 2013

6.1.1.3 Maternity Leave of Absence for Erica Sinicropi on or about June 5, 2013 through the remainder of the 2012-13 school year. Mrs. Sinicropi will use sick leave (paid), and child rearing leave (unpaid), for her excused absence.

6.1.1.4 Appointment of Morgan Kuryla for Long-Term Substitute teacher at a rate of \$131 per diem retroactive to April 8, 2013 through June 14, 2013

6.1.1.5 Approval of Marguerite Larrabee as a Certified Substitute teacher

Moved: Mr. McCann                      Seconded: Mr. Brandow  
Approved: Approved with five affirmative votes. Mr. Kuryla abstained. Mrs. Mapstone was absent.

6.1.2 To provide a one-year Leave of Absence for Chris Puylara through the 2013-14 school year, and to appoint Mr. Puylara as Interim Elementary Principal , effective July 1, 2013 at a salary to be negotiated.

Moved: Mrs. Jessop                      Seconded: Mr. Kuryla  
Approved: Unanimously

## 6.2 Resolutions in Regard to Support Staff

6.2.1 To act upon the recommendation of the Superintendent to approve the following Personnel issues:

6.2.1.1 Permanent appointment for Bethanne Bond, effective May 14, 2013 as Teacher Aide

Moved: Mrs. Jessop                      Seconded: Mr. Kuryla  
Approved: Unanimously

## 6.3 Resolutions, Other

## 6.4 Announcements and Reports

## 6.5 Other Items

# 7. CURRICULUM

## 7.1 Resolutions

7.1.1 To act upon the recommendation of the Superintendent to approve the following curriculum issues:

7.1.1.1 Placements of the Committee on Special Education dated March 7, 2013. (Student numbers 06334, 06030).

**CHILD CARE PROGRAM HOURS CHANGED**

7.1.2 Revise the Kidsafe Child Care Program hours in the 2013-14 school year to reflect coverage from 10:30 a.m. to 6:00 p.m.

Moved: Mr. McCann                      Seconded: Mr. Kuryla  
Approved: Unanimously

7.2 Announcements and Reports

7.3 Other Items

**8. BUILDINGS AND GROUNDS**

8.1 Resolutions

**BONDING OF CAPITAL PROJECT**

8.1.1 To act upon the recommendation of the Facilities Committee to authorize:

8.1.1.1 \$5,035,000 for the Bonding of the 2013 Capital Project

Moved: Mr. Brandow                      Seconded: Mrs. Jessop  
Approved: Unanimously

**CAPITAL PROJECT ALTERNATES APPROVED**

\* 8.1.2 To act upon the recommendation of the Facilities Committee to approve the following Alternates in Phase II of the Building Project:

- a. \$147,000 Temperature Controls
- b. \$17,000 New Ceiling Tiles

Moved: Mr. McCann                      Seconded: Mr. Brandow  
Approved: Unanimously

8.2 Announcements and Reports

8.3 Other Items

**9. TRANSPORTATION**

9.1 Resolutions

9.1.1 To act upon the recommendation of the Superintendent to approve 2013-14 requests for student transportation to non-public schools:

- 9.1.1.1 Naused/Allen children to St. Francis-St. Stephen's, Geneva, NY
- 9.1.1.2 Bulkley children to St. Francis-St. Stephen's, Geneva, NY
- 9.1.1.3 Tracey children to St. Francis-St. Stephen's, Geneva, NY

Moved: Mr. Wilson                      Seconded: Mr. Kuryla  
Approved: Unanimously

9.2 Announcements and Reports

9.3 Other Items

